



## **Employment Application**

**Please answer all questions completely. If you have a resume please attach it to the application.**

Date \_\_\_\_\_ Name \_\_\_\_\_

Phone number (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Soc. Sec. # \_\_\_\_\_ email address \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address (if different from above) \_\_\_\_\_

### **Employment History**

Employer \_\_\_\_\_

Address \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_ Position \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone number \_\_\_\_\_ Pay\$ \_\_\_\_\_

Duties \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_ Position \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone number \_\_\_\_\_ Pay\$ \_\_\_\_\_

Duties \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_ Position \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone number \_\_\_\_\_ Pay\$ \_\_\_\_\_

Duties \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**Education**

Name and location of High School Attended

\_\_\_\_\_

Graduated? \_\_\_\_yes \_\_\_\_no If no, have you earned a GED? \_\_\_\_yes \_\_\_\_no

Name and location of College Attended

\_\_\_\_\_

Graduated? \_\_\_\_yes \_\_\_\_no Major \_\_\_\_\_

Are you currently enrolled in school? \_\_\_\_yes \_\_\_\_no

Have you ever been terminated from a job? \_\_\_\_yes \_\_\_\_no

If so, why? \_\_\_\_\_

Ever given less than a one-week notice when leaving a job? \_\_\_\_yes \_\_\_\_no

If yes, when and why? \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_yes \_\_\_\_no

If yes, please explain \_\_\_\_\_

\_\_\_\_\_

**Availability**

If there are any times during the week that you are unable to work please list.

Sunday \_\_\_\_\_

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

Saturday \_\_\_\_\_

What is the minimum number of hours you are willing to work in a week? \_\_\_\_\_

What is the maximum number of hours you are willing to work in a week? \_\_\_\_\_